

## How to Get Started Appointing FSTC as a Corporate Trustee for your Trust(s)

1. FSTC will require the following documentation to get started:
  - Trust Governing Document
  - Current Asset Statement
  - Family Tree if available
2. Contact FSTC to deliver documentation. Email: [sales@fs-trust.com](mailto:sales@fs-trust.com) or call (302)573-5963.
3. FSTC will perform an administrative document review and provide a summary to discuss with you, including a service and fee proposal.
4. Upon agreement to proceed, FSTC will send electronically a new account paperwork package to begin the engagement.